

**HANOVER TOWNSHIP**  
**BOARD OF COMMISSIONERS**  
**MARCH 11, 2019**  
**\*\*MINUTES\*\***

The Hanover Township Board of Commissioners conducted a public meeting on March 11, 2019 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7:00 PM.

**PRESENT:** Commissioners George Andrejko, Albert Bagusky, George Bowers, William Howatt, Ronald Krushnowski, Jeffrey Lewis, Russell Davis.

**DEPARTMENT REPORTS**

**SECRETARY'S REPORT**

Motion by Bowers, secc. Lewis that the Secretary's Report for the month of February 2019 be accepted and filed. The report indicated that Executive Sessions of the Board were conducted on February 4, 2019 and February 11, 2019 to discuss personnel and possible litigation. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**MANAGER'S REPORT**

Motion by Bowers, secc. Lewis that the Manager's Report for the month of February 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**DEPARTMENT REPORTS**

Motion by Bowers, secc. Lewis that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of February 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**TREASURER'S REPORT**

Motion by Bowers, secc. Lewis that the Treasurer's report for the month of February 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**MINUTES OF MEETING OF FEBRUARY 11, 2019**

Motion by Bowers, secc. Lewis that the minutes of the meeting of February 11, 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**COMMUNICATIONS**

Motion by Bowers, secc. Lewis that the communications for the month of February 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**HIRING – TEMPORARY LABORERS**

Motion by Bowers, secc. Lewis that Marc McEvoy, Patrick Wallace, Jerry Dunn & Mike Welebob be hired as a temporary laborer in the Public Works Department effective March 16, 2019 to April 14, 2019 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. Abstain: Bowers. MOTION CARRIED.

**HIRING – TEMPORARY FIRE TRUCK DRIVERS**

Motion by Bowers, secc. Lewis that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels and Dan Harkenreader be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective March 16, 2019 to April 14, 2019 at a rate of \$12.00 per hour for a maximum of twenty (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**INVOICES – BORTON LAWSON ENGINEERING**

Motion by Bowers, secc. Lewis to authorize the payment of Township Engineer Borton Lawson Invoices referenced as 2019 – 04 thru 08 for various projects including Community Development Grant Projects, LSA grants and other projects in the amount of \$13,337.49. These will be paid through various funds and grants including from the Sewer Fee Account and Capital Fund. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**INVOICE – BHW INSPECTIONS, LLC**

Motion by Bowers, secc. Lewis to approve Invoice No. H19002 in the amount of \$2,402.00 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**HANOVER TOWNSHIP INSURANCE POLICY RENEWALS**

Motion by Andrejko, secc. Krushnowski that the following quotes received from Joseph J. Joyce Associates, Insurance Agent, for the following 2019/2020 insurance policies be approved. Policies are effective March 24, 2019 to March 24, 2020.

1) Property, Inland Marine & Equipment Breakdown	\$ 21,197.00
2) General Liability	\$ 45,982.00
3) Automobile	\$ 44,280.00
4) Crime	\$ 806.00
5) Workers Compensation	\$188,215.00
<b>TOTAL</b>	<b>\$300,480.00</b>

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The Terrorism Insurance Provision is rejected.

**The Underinsured/Uninsured Motorist Provision is accepted at \$1,400.00**

**A savings of \$9,410.75 (5%) will be realized on Workers Compensation with completion of the Safety Committee training.**

On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**AUTHORIZATION – SPRING CLEAN, PAPER SHREDDING EVENT AND E-CYCLING EVENT.**

Motion by Andrejko, secc. Krushnowski to authorize the Hanover Township 2019 Spring Clean Up, Paper Shredding and Electronics-Recycling events along with advertising and hiring of qualified Luzerne County Solid Waste Department vendors to assist with holding these for reimbursement purposes. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**AUTHORIZATION – PROPOSAL FOR EMERGENCY SEWER WORK**

Motion by Andrejko, secc. Krushnowski that based upon the request of the Township Engineer, to authorize the proposal from Ed Krasavage Construction to replace a manhole near Wyoming Street in the not to exceed amount of \$9,000.00 and for it to be paid from the Sewer Fee Account. Also, that the Township Secretary may seek reimbursement through the Wyoming Valley Sanitary Authority per our agreement. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**APPROVAL – FORGIVENESS OF 50% OF BACK TAXES OWED FOR PARCEL #1 - 61-69 WOODBURY STREET; PARCEL #2 - 61 WOODBURY STREET & PARCEL #3 – 61 WOODBURY STREET**

Motion by Andrejko, secc. Krushnowski to approve the request to forgive 50% of all of the Municipal Taxes owed on PARCEL #1 - 61-69 WOODBURY STREET, PARCEL #2 - 61 WOODBURY STREET and PARCEL #3 – 61 WOODBURY STREET, Hanover Township for the years 2012 thru 2018 in the approximate sum of \$24,378.69 to facilitate a purchase of these properties by Teos LLC. This purchase would allow for Township receipt of approximately \$24,378.69 in unpaid taxes, the buildings to be brought up to safety codes and the parcels to be placed on the current ongoing tax roll status. On the motion the following voted yes: Andrejko, Bowers, Howatt, Krushnowski, Lewis, Davis. The following voted no: Bagusky MOTION CARRIED.

**APPROVAL – PERMIT CREDIT**

Motion by Andrejko, secc. Krushnowski to approve the request from Premier Builders to provide credit in the amount of \$1,854.00 for Building Permit #7200 and Sewer Permit #188 and for the credit to be utilized towards the permit fee on a home to be built on Bunker Drive, Hanover

Township. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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**APPROVAL – REQUEST FROM SGT. ROBERT ORZECHOWSKI**

Motion by Andrejko, secc. Krushnowski to approve the request from Sgt. Robert Orzechowski to convert unused vacation, personal and compensatory time to sick time due to current Heart & Lung status. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**AUTHORIZATION TO ADVERTISE**

Motion by Andrejko, secc. Krushnowski to authorize the Township Secretary to advertise for bids for the cleaning of the Municipal Building. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**APPOINTMENT - SAFETY COMMITTEE**

Motion by Andrejko, secc. Krushnowski to ratify the Chairman's action to appoint Ron Priestman & Anthony Glzenski to the Hanover Township Safety Committee effective March 8, 2019. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**ADD ON MOTION - MEDICO LSA GRANT EQUIPMENT PURCHASE**

Motion by Andrejko, secc. Bowers that based upon the recommendation of the Township Engineer, to approve the award of the following Equipment to the low bidder: Induction Coils to Alpha 1 in the amount of \$104,750.00 and Electric Motors to North End Electric in the amount of \$135,700.00. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**ADD ON MOTION - MEDICO LSA GRANT REIMBURSEMENT REQUEST**

Motion by Andrejko, secc. Bowers that based upon the recommendation of the Township Engineer, to approve the reimbursement request from Medico Industries in the amount of \$103,195.00 for work completed by Mechanical Services Company. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**ADJOURNMENT**

Motion by Lewis, secc. Andrejko to adjourn the meeting. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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Donna M Makarczyk, Secretary